



From T3 - Post-Observation Form

Faculty: _____

Department: _____

Instructions: This form is to be filled by the chairperson in the presence of the faculty member object of the peer evaluation. It is to be based on the last post-observation report, the compilation of the two T2 forms submitted by the peer evaluators, and a discussion of the results with the concerned faculty member. The chairperson and the faculty member should reach an agreement on the areas that are to be commended and those where room of improvement exists.

This form has two pages. Make sure that the two pages have been filled. Initials of the Chair and the faculty member should appear on the first page.

Faculty Member	:	_____
Observers	:	_____
Course Observed	:	_____
Date of Observation:		_____

1. **Areas of achieved improvement:**

A- Class Management and Relationship with Students:

B- Teaching Efficiency and Methodology

C- Academic Competence

2. **Areas that can be improved:**

A- Class Management and Relationship with Students:

B- Teaching Efficiency and Methodology

C- Academic Competence

3. **Methods for improvement:** (minutes of discussion between chair and faculty member)

4. **Plan of Action:** (minutes of discussion between chair and faculty member)
Specific actions and indicative timeline for implementation

Chair signature

Faculty member signature

Date: _____